

Waiting List Policy for Central Washington Bridal Show 2010

The Central Washington Bridal Show association (CWBSA) takes pride in having a well-rounded group of Exhibitors providing wedding-related services. The success of the show has brought more demand for exhibit space than we have available. A waiting list has been established. With this in mind, the CWBSA has put in place a waiting list policy for potential Exhibitors.

1. After receiving your application to participate in the CWBSA, you will be placed onto the waiting list.
2. The date your application is postmarked will be your seniority date on the waiting list.
3. You will be placed into the service category for which you have applied, in order, by your seniority date and uniqueness.
4. We will start to accept new vendors off the waiting list on approximately September 1 each year.
5. If booth space becomes available in your service category, show management will evaluate the waiting list and the existing Exhibitors in that service category. A new vendor will be chosen from the waiting list by seniority and uniqueness in that service category.
6. The more information about your company and the product or service that you provide will be helpful. If you are chosen, show management will contact you by email or phone.
7. A contract will follow. The contract and payment must be received within 10 days after being contacted, to lock in your booth space. No booth space will be reserved without a contract and payment. Failure to return the contract and a payment within 10 days may result in the booth being offered to the next Exhibitor in line.

Payment Schedule:

1. If you are accepted, a nonrefundable retainer fee of \$150.00 per booth or payment in full will be due within 10 days after being accepted.
2. The balance of your booth fee will be due by December 31. Your final payment must be postmarked by December 31, to avoid a late fee. A late fee of \$100.00 per booth is required for all payments postmarked after December 31.
3. If you are accepted after December 1, payment is due in full at time of being accepted.
4. All NSF checks will be charged \$35.00.

Cancellation Policy:

If Exhibitor cancels by written notice prior to December 15, CWBSA shall refund the entire Exhibitors fee with the exception of the \$150.00 nonrefundable per booth retainer fee. In the event Exhibitor cancels after December 15, or by phone, or violates any of the terms and conditions set forth in the contract. CWBSA will retain all amounts previously paid and payable hereunder as liquidated damages. CWBSA reserves the right to refuse exhibit space to any Exhibitor or potential Exhibitor.

The Central Washington Bridal Show Association
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